

VENDOR DATABASE INFORMATION/APPLICATION

I. **DATE:** _____
COMPANY NAME: _____
ADDRESS: _____ **P.O. BOX:** _____
CITY: _____ **STATE:** _____ **ZIP:** _____
CONTACT PERSON: _____ **TITLE:** _____
PHONE NUMBER: _____ **FAX NUMBER:** _____
E-MAIL ADDRESS: _____

II. **TYPE OF ORGANIZATION (please check one)**
_____ **Sole Proprietorship**
_____ **Partnership**
_____ **Public Corporation**
 Incorporated in the State of _____
_____ **Private Corporation**
_____ **Other (Explain)** _____

NUMBER OF YEARS IN CONTINUOUS OPERATION: _____

FELONY CONVICTION: State law requires disclosure of felony convictions of any person or business entity that enters into a contract with a school district. The notice must include a general description of the conduct resulting in conviction of a felony.

Felony conviction: Yes ____ No ____ **If yes, please include explanation.**

III. **VENDOR DESIGNATION/CERTIFICATION:**
CMBL CERTIFIED: YES _____ NO _____
HUB CERTIFIED: **WOMAN OWNED** _____ **MINORITY OWNED** _____
OTHER: (PLEASE LIST) _____

<p>SEE REVERSE SIDE (or page 2) FOR BID CATAGORIES (PLEASE CHECK ALL THAT APPLY)</p>
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*****Note: Completion of this application does not automatically give the vendor “approved vendor” status.**

Completion of the application places the vendor company in the DeSoto ISD purchasing department vendor files for one year* with vendors notified of upcoming bids in their respective areas. New vendors are not assigned district vendor numbers until a campus or department submits a requisition for a purchase from their company.

*Information is on file September 1st thru August 31st.

PLEASE FEEL FREE TO ADD PRODUCTS AND/OR SERVICES YOU PROVIDE IF NOT FOUND IN THE LIST BELOW

IV. BID CATEGORIES
(Please check ALL that apply)

- | | |
|---|---|
| <input type="checkbox"/> Asbestos/mold removal | <input type="checkbox"/> Mechanical repair parts |
| <input type="checkbox"/> Athletic equipment & supplies | <input type="checkbox"/> Mechanical equipment & supplies |
| <input type="checkbox"/> Audio-Visual equipment, parts & supplies | <input type="checkbox"/> Mechanical services |
| <input type="checkbox"/> Audio-Visual service | <input type="checkbox"/> Medical equipment & supplies |
| <input type="checkbox"/> Automotive repair parts & supplies | <input type="checkbox"/> Office equipment & supplies |
| <input type="checkbox"/> Automotive services | <input type="checkbox"/> Office furniture |
| <input type="checkbox"/> Award items | <input type="checkbox"/> Paint, painting equipment & supplies |
| <input type="checkbox"/> Band instruments & supplies | <input type="checkbox"/> Paint services |
| <input type="checkbox"/> Band repairs | <input type="checkbox"/> Paperback books |
| <input type="checkbox"/> Band & Choral music | <input type="checkbox"/> Pest control services |
| <input type="checkbox"/> Band uniforms | <input type="checkbox"/> Pest control supplies |
| <input type="checkbox"/> Building materials & supplies | <input type="checkbox"/> Plumbing repair parts & supplies |
| <input type="checkbox"/> Calculators | <input type="checkbox"/> Plumbing services |
| <input type="checkbox"/> Classroom furniture | <input type="checkbox"/> Printers, printer supplies |
| <input type="checkbox"/> Computer equipment & supplies | <input type="checkbox"/> Printing services |
| <input type="checkbox"/> Computer furniture | <input type="checkbox"/> Printed business forms |
| <input type="checkbox"/> Computer repair parts | <input type="checkbox"/> Security system equipment |
| <input type="checkbox"/> Computer software | <input type="checkbox"/> Security services |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Sound systems |
| <input type="checkbox"/> Custodial equipment | <input type="checkbox"/> Telephone equipment |
| <input type="checkbox"/> Custodial supplies | <input type="checkbox"/> Tickets |
| <input type="checkbox"/> Electrical parts & supplies | <input type="checkbox"/> Two-way radios |
| <input type="checkbox"/> Electrical services | <input type="checkbox"/> Typewriter repair |
| <input type="checkbox"/> Floor care equipment | <input type="checkbox"/> Uniforms (custodial & maintenance) |
| <input type="checkbox"/> Floor care supplies | <input type="checkbox"/> Vehicles |
| <input type="checkbox"/> Floor coverings | <input type="checkbox"/> Wall coverings |
| <input type="checkbox"/> Furniture | <input type="checkbox"/> Yard equipment, supplies, parts |
| <input type="checkbox"/> Grade/Lesson plan books | <input type="checkbox"/> |
| <input type="checkbox"/> Hot shot moving | <input type="checkbox"/> |
| <input type="checkbox"/> HVAC repair parts, equipment & supplies | <input type="checkbox"/> |
| <input type="checkbox"/> HVAC services | <input type="checkbox"/> |
| <input type="checkbox"/> Industrial equipment & supplies | <input type="checkbox"/> |
| <input type="checkbox"/> Instructional supplies | <input type="checkbox"/> |
| <input type="checkbox"/> Library books | <input type="checkbox"/> |
| <input type="checkbox"/> Library supplies | <input type="checkbox"/> |
| <input type="checkbox"/> Lockers | <input type="checkbox"/> |
| <input type="checkbox"/> Locks | <input type="checkbox"/> |
| <input type="checkbox"/> Magazines | <input type="checkbox"/> |
| <input type="checkbox"/> Mainframe equipment | <input type="checkbox"/> |
| <input type="checkbox"/> Maps/Globes | <input type="checkbox"/> |